

Walter T. Baugh
P.O. Box 535
Hagan, GA 30429

23 January, 2017

Ms. Tracie Durrence, Clerk
City of Manassas
P.O. Box 124
Manassas, GA 30438

Dear Madam Clerk:

I am interested in each federal, state, other government agency, or private grant awarded to the city of Manassas over the past twenty years. At this point, I am only interested in a list of the grants, with amounts. The Georgia Open Records Law does not require an agency to compile a list or new report, but you may choose to do so if you think it to be advantageous. If you choose to not compile such a list, I request a copy of the first page or pages of each grant award which contains the subject of the grant, the date awarded, the awarding entity, and amount of the grant. From this list I may request additional information in the future, but the full text of each grant application or award is not a subject of this request.

Accordingly, I specifically request from you, under the provisions of the Georgia Open Records Law (O.C.G.A. §50-18-70, et seq.), the following information:

Either:

1. A summary list of each federal, state, other government agency, or private grant awarded to the city since January 1st, 1997. If no such grants exist, so state,

or

2. A copy of the first page or pages of each federal, state, other government agency, or private grant award which contains the subject of the grant, the date awarded, the awarding entity and amount of the grant, awarded to the city since January 1st, 1997. If no such grants exist, so state.

You may choose whichever option is most convenient for you. This information may be mailed to my address above.

I am advised by counsel that if my request is denied in whole or in part, the law requires your agency to justify all redactions by reference to the exemptions in the Act, and specify code section, subsection and paragraph. O.C.G.A. §50-18-71(d). I am further advised by counsel that the law also requires you to release all other portions of a record that contains exempt material. O.C.G.A. §50-18-72(b). I am further advised by counsel that the Georgia Open Records Act sets criminal and civil penalties of \$1,000.00 for any person or entity that fails to comply with the terms of the Act. O.C.G.A. §50-18-74. Therefore, I expect your agency to produce the requested records within the three-day limit or give written reasons why the records are unavailable in this time period and a timetable for their prompt production. O.C.G.A. § 50-18-71(b)(1)(A).

Best regards,

Walter T. Baugh